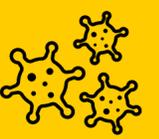


INSTRUCTOR PROTOCOLS REGARDING COVID-19



Teachers College of San Joaquin (TCSJ) and the San Joaquin County Office of Education (SJCOE) follow the guidance of local, state, and federal public health agencies when addressing confirmed coronavirus cases among its students, faculty and staff. The SJCOE is in regular contact with the San Joaquin County Department of Public Health (SJCDPH) and has protocols in place to ensure quick and decisive communication and action as needed. Our decisions are guided by the safety and welfare of our campus community and our goal of providing a quality educational experience for our students.



ALL TCSJ STUDENTS, FACULTY, AND STAFF ARE REQUIRED TO WEAR FACE COVERINGS INDOORS AT ALL TCSJ CAMPUS' - REGARDLESS OF VACCINATION STATUS - UNLESS EXEMPT, UNTIL FURTHER NOTICE.

PLEASE FOLLOW THE BELOW PROTOCOLS IF YOU HAVE SYMPTOMS, HAVE TESTED POSITIVE, OR HAVE BEEN EXPOSED TO COVID-19.

1

WATCH FOR SYMPTOMS AND SELF SCREEN

All San Joaquin County Office of Education (SJCOE) temporary employees must complete a COVID-19 Daily Self-Screening Assessment before coming on the TCSJ or Ceres campus. It is essential that we remain vigilant in our efforts to protect each other, our families, and those we serve from COVID-19. We can all do our part by following current safety precautions, such as wearing a face covering, watch for COVID and completing a self-screener each day. These steps help us maintain a safe working environment for all.

Click here to complete the SJCOE COVID-19 self-screening on the days you will be teaching on a TCSJ campus.

2

DO NOT COME TO CLASS IF ANY OF THE BELOW SITUATIONS APPLY TO YOU:

Vaccinated Instructors:

1. Within the past 10 days, you have been sick with COVID related symptoms; or
2. You tested positive for COVID-19 (with symptoms or not); or
3. You are waiting for the results of a COVID-19 test; or
4. You have been exposed to someone with COVID-19 and symptoms appear. (Vaccinated individuals exposed to someone with COVID-19 should monitor for COVID-19 symptoms for 3-5 days after exposure and may come to class as long as COVID-19 symptoms do not appear.)

If you are vaccinated and develop symptoms, you will need to quarantine. On the sixth day after your symptoms appeared, you may take a COVID test and if your laboratory test is negative and your symptoms resolve, you may return to class before the 10 days have passed.

Unvaccinated Instructors:

1. Within the past 10 days, you have been sick with COVID related symptoms; or
2. You tested positive for COVID-19 (with symptoms or not); or
3. You are waiting for the results of a COVID-19 test; or
4. You have been exposed to someone who has tested positive or is strongly suspected to have COVID-19.

Unvaccinated instructors who find themselves in one of these situations must stay home and only return to in-person classes after 10 days of quarantine.

3

IF YOU FIND YOURSELF IN ANY OF THE SITUATIONS LISTED ABOVE, REPORT THE SITUATION TO TCSJ BY SENDING AN EMAIL TO TCSJ-COVID@TEACHERSCOLLEGESJ.EDU WITH ALL OF THE FOLLOWING INFORMATION:

- Name
- Cohort or current class session (e.g., cohort MM19A, or MIAA, or CURR341)
- Status of COVID - "I was exposed on (date) to someone who has tested positive and am symptomatic."; "I was exposed on (date) to someone who has tested positive but have no symptoms."; "I tested positive for COVID and am in quarantine until (date)."

If you tested positive for COVID-19, we will send an email to your cohort/class informing them that they may have been exposed.

NOTE: We do not release the name of the individual who has tested positive.

4

EMAIL YOUR COORDINATOR TO CREATE A PLAN FOR YOUR CLASS WHILE YOU ARE UNABLE TO TEACH IN-PERSON.

- IMPACT SPED: Beth Jara, ejara@sjcoe.net
- IMPACT Single Subject & CTE: Lisa Reece, lreece@sjcoe.net
- IMPACT Multiple Subject: Michelle Jones, mjones@sjcoe.net
- IMPACT Pre-Service: Louise Gammon, lgammon@sjcoe.net
- Residency@TCSJ: Dr. Karin Compise, kcompise@sjcoe.net
- Administrative Services: Danielle Daubin, ddaubin@sjcoe.net
- M.Ed. STEM, Env. Lit, & MIAA: Dr. Katie Burns, kburns@sjcoe.net
- M.Ed. EE, Ed Inquiry, SPED: Dr. Crescentia Thomas, cthomas@sjcoe.net

5

RETURN TO IN-PERSON INSTRUCTION

Once 10 days have passed from the first day symptoms appeared or if you were asymptomatic 10 days from when your COVID-19 test was completed you can return to in-person instruction at TCSJ. **If you are vaccinated, you may take a COVID test and if your test is negative and your symptoms resolve, you may return to class before the 10 days have passed.**

PLEASE FOLLOW THE BELOW PROTOCOL IF A STUDENT IN YOUR CLASS CANNOT ATTEND BECAUSE THEY ARE UNDER A COVID QUARANTINE.

WORK WITH THE STUDENT TO CREATE A PLAN FOR THEM TO STAY UP-TO-DATE WITH YOUR CLASS

COVID-19 illness and/or quarantine related absences are considered "excused" absences. Instructors should not deduct points based on COVID related absences. Candidates who are unable to attend class due to COVID-19 are expected to make up all assignments as determined by the instructor, with clear due dates that have been adjusted to meet each unique circumstance.

Below are some examples of ways you can work with your students while they are under quarantine:

- Allow student to attend virtually (e.g., Zoom)
- Pair a remote student with a study partner; have study partner Zoom you in.
- Record your class and share the recording with the student.
- Work individually with the student to ensure they can access content in another way, can do assignments, etc.

Contact your TCSJ program coordinator if you would like to brainstorm other options. Thank you for your willingness to work with your students and be flexible!

